



West Side Health Care District

119 Adkisson Way
Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, October 22, 2020, at 2:00 pm

1. CALL TO ORDER

Board President, Eric Cooper, called the meeting to order at 2:00 pm. Eric Cooper led the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Adele Ward	Board Vice President
Jan Ashley	Board Member
Darren Walrath	Board Member
Gerald Starr	Executive Director
Ryan Shultz	Director of Clinic Operations
Robyn Melton	Clerk of the Board

Board Secretary/Treasurer, Virginia Miller was excused. In attendance, Clinic Director, Summer Wood-Luper, Medical Director, Dr. Ron Ostrom.

2. PUBLIC INPUT None

3. APPROVAL OF MINUTES

The meeting minutes were reviewed. After Discussion, the Board Minutes of Thursday, September 24, 2020, were approved by the Board of Directors.

4. FINANCIAL REVIEW

The Financial Report for September 2020, were not available at the time of the meeting and were Tabled. They will be reviewed at the November 19, 2020 Board Meeting.

5. ANNUAL REVIEW AND APPROVAL OF POLICIES AND PROCEDURES

The Board reviewed the Investment Policy. After discussion, Adele Ward made a motion to approve the policy. Darren Walrath Seconded. Motion carried.

6. ADMINISTRATIVE STAFF REPORTS AND ACTIVITIES LOG

- a. District Activities and Operations Log- Attached for informational purposes only. No action.
- b. Authorized Agent Report-Attached for informational purposes only. No action.
- c. Designate two (2) Board members to participate in discussions regarding West Side Family Health Care Hours of operation. Jan Ashley and Adele Ward volunteered to participate.

7. **DISCUSSION /APPROVAL APPOINTMENT OF DESIGNATED REPRESENTATIVES.**

After Board discussion, it was approved that Gerald Starr will lead the negotiations pertaining to the new Executive Director. And Board President, Eric Cooper will assist in the retirement process of the current Executive Director. Adele Ward made a motion to approve the designated representatives. Jan Ashley Seconded. Motion Carried.

8. **BOARD COMMITTEE REPORTS**

- a. *Finance Committee*- Nothing further to report at this time.
- b. *Facilities Committee*- Nothing further at this time.
- c. *Community Outreach Committee*- Breast Cancer Mobile Mammography services will be offered October 30, 2020.
Taft Union High School Sports Physicals, Monday, November 9, 2020, at 1:00 pm at the clinic.
- d. *Personnel Committee*- Nothing to report at this time.
- e. *Additional Board Member Input*- Nothing further at this time.

9. **CLOSED SESSION**

Adele Ward made a Motion to enter into Closed Session. Jan Ashley Seconded. The Board entered into the Closed Session at 2:43 pm.

11. **ITEMS FOR FUTURE AGENDAS** - Not at this time.

12. **OPEN SESSION**

The Board returned to Open Session at 3:13 pm. Closed Session was utilized to speak with District legal counsel. Final Close-out Construction documents were not available at the time of the meeting. No action was taken.

13. **ADJOURNMENT**

At 3:15 pm, Darren Walrath made a motion to Adjourn, Jan Ashley seconded. Motion carried. The Board Meeting of October 22, 2020, was Adjourned.

Respectfully Submitted:



Adele Ward, Board Vice President

The next regular Board Meeting is scheduled for Thursday, November 19, 2020, at 9:00 am.